

**OCTORARA AREA SCHOOL DISTRICT
FACILITIES COMMITTEE MINUTES
December 11, 2023 – 6:12 PM
Jr. High School Multi-Purpose Room**

Facility Committee members in attendance: Mr. Zimmerman, chair; Mr. Koennecker, and Mr. Norris. Mr. Falgiatore was absent.

Other members present were Mr. Ganow, Mr. Hurley, Mr. Lusby, Ms. Metzler, and Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary, Dr. Leever, Superintendent, Mr. Domowicz, Business Manager; Mr. Furlong, Assistant Business Manager, Mr. Fantazzi, Athletic Director; and one visitor.

The committee discussed the changes since the October review with Architerra in the athletic field renovations. On motion of Mr. Norris, second by Mr. Koennecker, the committee decided to move ahead with the new cost estimate minus the new stadium threshold which is a cost of \$110,580. This will appear on the Board agenda in January.

Mr. Domowicz told the committee the rental for the Sr. High generator is \$4,000 per month. It will cost \$15,000-\$16,000 to repair the current generator and will take four months to get the parts. A total of \$34,000 has already been invested in previous repairs to the generator. A new generator can be purchased for \$52,000 and can be here in four weeks. On motion of Mr. Koennecker, second by Mr. Norris the committee approved putting the generator purchase on the Board agenda in January.

Mr. Domowicz is engaging McClure Company and EI Architectural Services to look at the repairs needed for the water tank.

Mr. Domowicz reported the Jr. High boiler maintenance and the Jr. High pump repair has been completed. The maintenance storage facility has been power washed and two exterior windows replaced. He is getting estimates for the man door in the back.

There was discussion on retiring the underground oil storage tanks.

There was discussion to alleviate water problems in the Jr. High basement.

Mr. Domowicz announced the parking lot maintenance will wait until spring. The sidewalk maintenance proposal is \$19,000 to take care of all identified issues. On motion of Mr. Norris, second by Mr. Koennecker the committee approved the sidewalk repair proposal be on the Board agenda in January.

Mr. Domowicz reported the plaster is spidering and coming off the wall in the hallway by the auditorium and the girls' locker room. He is getting a proposal to have someone look at an 8' section to determine the cause. This will be done over Christmas break.

The District has lawn equipment and other maintenance equipment that is no longer being used. Mr. Domowicz is looking into having an auction of the excess equipment.

The committee discussed renting a box truck on an as needed basis for band and athletic needs.

The committee will tour the facilities in the future to be updated on repairs, maintenance, and facility needs.

Mr. Domowicz is working with Denney Electric and PECO to replace florescent tubes at no cost to the District.

The committee adjourned at 7:00 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors